

**REQUEST FOR PROPOSALS  
FOR SERVICES OF A REGISTERED PROFESSIONAL FORESTER  
TO THE FORESTHILL/IOWA HILL FIRE SAFE COUNCIL  
IN ACCORDANCE WITH COOPERATIVE AGREEMENT  
10-CA-11051754-024**

The Tahoe National Forest of the U.S. Forest Service, Department of Agriculture, has authorized under a cooperative agreement the Foresthill Fire Protection District to conduct fuels treatment on private land.

**Project Overview:**

The Foresthill/Iowa Hill Fire Safe Council under the umbrella of the Foresthill Fire Protection District, is seeking the professional services of a qualified Registered Professional Forester (RPF) licensed in the State of California to flag boundaries and create all the necessary environmental and cultural resource documents required prior to beginning any ground or vegetation disturbing activities related to the hazardous fuel reduction on approximately 100 acres of private property within the Iowa Hill Divide, located within Placer County. The RPF will work with the Foresthill/Iowa Hill Fire Safe Council.

**Goals:**

The goals of this project are:

- Create a 300 foot wide hazard fuel reduction break along the Ridge above the North Fork American River in the Roach Hill area on the Iowa Hill Divide
- Reduce the loss of life, property and natural resources to catastrophic wildfires
- Initiate a strategic fuel reduction break on private property within Communities at Risk
- Create employment opportunities for citizens and businesses within the Iowa Hill Divide region.
- Develop fuel reduction opportunities on the Iowa Hill Divide that coordinate the efforts, funds and resources of the Foresthill/Iowa Hill Fire Safe Council, Foresthill Fire Protection District, Iowa Hill Volunteer Fire Company, Cal-Fire, National Fire Plan Community Assistance Grants, Placer County Fire Safe Alliance, Title II and III projects of HR-2389, American River Ranger Districts of the Tahoe National Forest, Bureau of Land Management and Bureau of Reclamation.

**Scope of Work:**

The Registered Professional Forester (RPF) will be required to complete all of the following tasks. Completion of the tasks will require working with the Property Owners, Contractors, Project Manager, and Foresthill/Iowa Hill Fire Safe Council staff for compliance with federal guidelines according to the conditions of the grant and the terms and conditions of the contract between RPF and the Foresthill/Iowa Hill Fire Safe Council.

- RPF will attend the Foresthill/Iowa Hill Fire Safe Council meetings where appropriate and assist in the selection, location and prioritization of proposed fuel break project and the development of silvicultural marking guides and treatment standards for the initial 100 acres of Hazard Fuel Reduction.

RPF will meet with property owners to coordinate their involvement in the project; create all the necessary Environmental and Cultural resource documents required prior to beginning any ground or vegetation disturbing activities related to the hazardous fuel reduction project. The RPF will attend at least two Placer County Fire Safe Alliance meetings to report progress on cooperative agreement 10-CA-11051754-024

- In conjunction with the Foresthill/Iowa Hill Fire Safe Council the RPF will provide oversight and monitoring of all hazardous fuel reduction work.

### **Project Milestones:**

Release of RFP	September 1, 2010
Proposal due by 4 p.m.	September 9, 2010 postmark or hand delivered
Review and Selection	September 14, 2010
Agreement Signed by RPF	September 17, 2010
Work Begins	September 17, 2010
Flagging and Documents Complete	October 30, 2010

### **Evaluation:**

The project will be evaluated by the following conditions:

- Timely completion of all aspects of the fuel break project
- Project locations and treatments meet Foresthill/Iowa Hill Community Fire Safe Plan objectives
- Increased citizen participation in the Foresthill/Iowa Hill Fire Safe Council
- Increased citizen support and participation for further fuel reduction projects

### **Registered Professional Forester Selection Process Criteria:**

Selection of the RPF will be based on the following required qualifying information to be submitted to Foresthill/Iowa Hill Fire Safe Council Office no later than 4 p.m. on September 9, 2010. A five-member committee from the Foresthill/Iowa Hill Fire Safe Council will serve as the review and selection committee. The selected RPF will be required to execute a professional services agreement with the Foresthill/Iowa Hill Fire Safe Council.

1. Applicant is a California licensed Registered Professional Forester
2. Firm History and background
3. Name and address of firm and/or RPF applicant
4. Contact person and phone number
5. Capacity of the firm to conduct the Scope of Work
6. Familiarity with the National Fire Plan/Community Protection Grants program
7. Staff and/or RPF availability
8. A cost estimate including total cost, not to exceed \$8,000
9. List of references and former clients
10. Any appropriate affirmative action information
11. Firm and/or individual RPF experience in forestry practices
12. Demonstrated relevant experience and technical competence in reduction of hazardous surface, ladder and crown fuels

13. Demonstrated relevant experience and technical competence in collaboratively working with others (i.e., Fire Safe Council, contractors, community members, etc.)
14. Demonstrated relevant experience and technical competence of working with the California Department of Forestry and the California Forest Practice Act and related environmental regulations)
15. Placer County and region work experience
16. Affirm action will be taken into account to assure that small, women and minority owned businesses are utilized when possible

The Foresthill/Iowa Hill Fire Safe Council reserves the right to reject any proposal and to select and negotiate all RPF work based solely on the judgment of the Fire Safe Council as to the suitability of the persons responding to this RFP, to perform the described work. A final decision will be made no later than September 14, 2010.

**Proposal Submission:**

The complete grant application is available for review at the address noted below. Six (6) copies of the proposal package describing your qualifications must be received by Thursday September 9, 2010 at 4 p.m. at the following address: Faxed, emailed or late proposals will not be accepted.

Mail To:

Foresthill Fire Protection District  
PO Box 1099  
Foresthill, CA 95631

Hand Deliver To:

Foresthill Fire Protection District  
24320 Main St  
Foresthill, CA 95631

The Foresthill/Iowa Hill Fire Safe Council reserves the right to accept or reject any proposal.

**Nondiscrimination:**

The program or activities under this agreement will be in compliance with the nondiscrimination provisions contained in Titles VI and VII of the Civil Rights Act of 1964, as amended; the Civil Rights Restoration Act of 1987 (Public Law 100-259); and other nondiscrimination statutes: namely Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and American's With Disabilities Act of 1990.